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| **Govt. College, Alewa (Jind)** |
| **Department of English** |
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| **Lesson Plan 2023-24 (Odd Semester)** |
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| Name of the Teacher: Dr. Usha |
| Class- B.A (Sem 1) |
| Name of Subject: English Language and Communication Skills- I |
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| **Month** | **Topics/ Chapters** |
| August | Theory and Types of Communication.Verbal and Non-Verbal Communication **Quiz will be conducted.** |
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| September | Workplace and Interpersonal Communication.Introducing Oneself, Introducing Others, Making Requests, Offering Help, Congratulating.A**ssingement will be given to students after discussing chapters with them.** |
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| October | Workplace and Interpersonal Communication **.**Making Enquiries and Seeking Permission.Importance of Listening Skills and Their Types.**Group discussion will be conducted.** |
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| November | Barriers to Effective Listening and How to Overcome These Barriers.Note- Taking Techniques to Capture the Main Ideas.Parts of Speech : Noun, Pronoun.**Questions will be given to students after discussing chapters with them.** |
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| December | Parts of Speech : Adjective, VerbParts of Speech : Adverb, Preposotion.Parts of Speech : Conjunction, Interjection**Revision and Tests** |
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| **Dr. Usha** |  |

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| **Govt. College, Alewa (Jind)** |
| **Department of English** |
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| **Lesson Plan 2023-24 (Even Semester)** |
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| Name of the Teacher: Dr. Usha |
| Class- B.A (Sem II) |
| Name of Subject: English Language and Communication Skills- II |
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| **Month** | **Topics/ Chapters** |
| February | Sounds in English LanguagePhonetic Symbols and Their Understanding Transcribing One and Two Syllable Words in English **Quiz will be conducted.** |
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| March | Developing Fluency in Speaking SkillsSpeech Making : Expository Speech, Argumentative Speech DialoguesSpeech Making : Role Plays and Group DiscussionsA**ssingement will be given to students after discussing chapters with them.** |
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| April | Proper use of Punctuation and CapitalizationIntroduction to Tenses**Group discussion will be conducted.** |
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| May | Introduction to TensesTypes and Uses of Tenses**Questions will be given to students after discussing chapters with them.****Revision and Tests** |
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| **Dr. Usha** |  |

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| **Govt. College Alewa, Jind** |
| Department of English**Lesson Plan (Session 2023-24, Odd Sem)**Name of the Teacher - Dr. UshaClass- B.A5th SemSubject –English |

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| **Month** | **Topics** |
| **August** | Introduction of the novel *Kanthapura* |
| Novel and Its Types, Literary Terms |
| **September** | Detailed summary of the novel *Kanthapura (*chapter-wise),  |
| Chapter 1,2of the novel *Kanthapura*Questions, passages for comprehension and Explanation |
| Chapter3, 4 of the novel *Kanthapura*Questions, passages for comprehension and Explanation |
| Queries taken, Assignment and test. |
| **October** | Phonetic Transcription, word accent and its grammatical function  |
| Chapter 5, 6 of the novel *Kanthapura*Questions, passages for comprehension and Explanation |
| Chapter 7, 8 of the novel *Kanthapura*Questions, passages for comprehension and Explanation |
| Weak forms in English pronunciation Intonation, Assignment and test |
| **November** | Chapter 9, 10 of the novel *Kanthapura*Questions, passages for comprehension and Explanation. |
| Chapter 11, 12 of the novel *Kanthapura*Questions, passages for comprehension and Explanation. |
| Chapter 13, 14 of the novel *Kanthapura*Questions, passages for comprehension and Explanation. |
| Chapter 15, 16, 17 of the novel *Kanthapura*Questions, passages for comprehension and Explanation. |
| **December** | Chapter 18, 19 of the novel *Kanthapura*Questions, passages for comprehension and Explanation. |
| Transitional words and phrases, Sentence and its types Conversion of sentences |
| Sentence and its types, Conversion of sentencesParagraph Writing, Revision. |

 **Dr. Usha**

**Govt. College Alewa, Jind**

Department of English

 Lesson Plan (2023-24 Even Sem)

Name: Dr. Usha

Subject: English

 Class: B.A-III, Sem. VI

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| **Month** | **Topics** |
| **February** | Types of Drama and theatre,One word Substitution |
| Background reading of Elizabethan Age and Drama ,One word Substitution |
| Introduction to William Shakespeare: Life and Works ,One word Substitution |
| Overview of the play: *The Merchant of Venice*, One word Substitution |
| **March** | Detailed Summary of the play |
| Paraphrasing and Analysis of Text: Act-I, E mail writing |
| Paraphrasing and Analysis of Text: Act-II, Unit Test-1 ,Précis Writing |
| Paraphrasing and Analysis of Text: Act-III, Assignment ,Précis Writing |
| **April** | Paraphrasing and Analysis of Text: Act-IV, RTI writing |
| Paraphrasing and Analysis of Text: Act-V, Unit Test-2 ,Reading and Comprehension |
| Discussion of Essay Type Question-Answers & Unit Test Reading and Comprehension |
| Discussion of Essay Type Question-Answers & Unit Test Reading and Comprehension |
| **May** | Memo and circular writing |
|  Revision, Letter Writing |
| Tests |
| Revision |

 **Dr. Usha**