

Office of The Principal Govt. College, Alewa (Jind)



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Ph. No. : 01681-239500

Annual Committee for Session 2023-24 (Revised)

Sr. No.	Committee	Convener	Signature
		Dr./Mr./Ms.	
1	College Council	Sh. Ramesh Kumar(Convenor) Mrs. Sunita Duggal Dr. Sandeep Sharma Mrs. Nidhi Gupta Dr. Sunet Rani	
2	Proctorial/ Mentor Group	Sh. Ramesh Kumar (Convenor) Mrs. Sunita Duggal Dr. Sunet Rani	
3	Public Information Office (SPIO) (ASPIO)	Sh. Ramsh Kumar(Convenor) Sh. Narender	
4	Bursar	Mrs. Nidhi Gupta	
5	Grievances & Redressal Cell /Anti Corruption Cell / Internal Complaint Committee	Sh. Ramesh Kumar (Convenor) Mrs. Sunita Duggal Dr. Sandeep Sharma Mrs. Nidhi Gupta Dr. Sunet Rani Dr. Sonu	
6	Anti Ragging Committee	Mrs. Nidhi Gupta(Convenor) Dr. Manjeet Singh	
7	Anti Tobacco Cell	Mrs. Suman Khatak (Convenor) Dr. Manjeet Singh Sh. Pardeep	
8	College Time-table Committee/ Subject Change	Dr. Manoj Kumar (Convenor) Dr. Sonu Dr. Neelam Rani Ms.Seema Kashyap	
9	Women Cell	Dr. Sunet Rani (Convenor) Mrs. Soniya Dr. Manoj Sh.Amardeep Mrs.Suman Khatak	
10	Women cell Advisory Board	Sh. Ramesh Kumar(Convenor) Mrs. Sunita Duggal	

		Sh. Sandeep Sharma	
		Mrs. Nidhi Gupta (Bursar)	
11	N.S.S. Incharge	Sh. Chandram (Convenor)	
		Sh. Narender (Clerk) ✓	
12	N.S.S. Advisory Board	Dr. Manjeet Singh (Convenor)	
		Dr. Sunet Rani	
		Mrs. Nidhi Gupta (Bursar)	
		Dr. Neelam	
13	Placement Cell	Ms.Seema Kashyap (Convenor)	
		Mrs. Soniya	
		Dr. Sonu	
14	S.C. Cell Incharge	Mrs. Soniya (Convenor)	
		Mrs. Suman Khatak (Co-Convenor)	
		Sh.Narender (Clerk) ✓	
15	Other Scholarship Incharge	Dr. Neelam Rani	
16	B.C. Scholarship Incharge	Dr. Sonu	
17	EDUSAT Incharge	Dr. Rahul Hooda	
18	Outsourcing Services Committee	Sh. Ramesh Kumar (Convenor)	
		Mrs. Sunita Duggal	
		Dr. Sandeep Sharma	
		Mrs. Nidhi Gupta (Bursar)	
		Mrs. Vaishali	
		Sh. Narender (Clerk) ✓	
19	Earn While You Learn	Dr. Sandeep Sharma (Convenor)	
		Sh.Ramesh Kumar	
		Smt.Sunita Duggal	
		Dr.Neelam Rani	
		Dr. Sonu	
		Sh.Chandram	
20	Wooden Items	Dr. Sunet Rani	
21	Steel & Misc. Items	Dr. Sunet Rani	
22	Central Stock Register Incharge	Mrs. Nidhi Gupta	
23	Electronics & Electrical Items ,LED	Dr. Manjeet Singh	
24	I.T. Items including CCTV	Dr. Rahul Hooda	
25	Bathroom Fittings, Fire	Dr.Manoj	
26	Property Dilapidation Committee	Dr. Sunet Rani (Convenor)	
		Sh. Rajesh	
		Mrs. Soniya	
27	Tour Committee	Sh. Ramesh Kumar (Convener)	
		Dr. Neelam Rani	
		Ms. Seema Kashyap	
		Dr.Manjeet Singh	
		Dr. Usha	
		Sh. Amardeep	
28	Library Committee	Sh. Ramesh Kumar (Convenor)	
		Dr. Sandeep Sharma	
		Dr. Manoj Kumar	
		Dr.Sonu	

		Sh.Amardeep	
		Mrs.Suman Khatak	
29	Printing & Stationery Committee (Including Flex of College Functions)	Sh. Amardeep (Convenor)	
		Dr. Manjeet Singh	
		Mrs. Suman Khatak	
30	Press, Publicity & Photography	Dr.Usha (Convenor)	
		Sh. Amardeep	
		Mrs. Suman Khatak	
31	O.E. Grant	Dr.Usha (Convenor)	
		Mrs. Vaishali	
		Dr.Manoj	
		Sh.Rajesh	
		Sh. Narender (Clerk) ✓	
32	Social Secretary	Mrs. Vaishali	
33	Stage Secretary	Dr. Usha (Convenor)	
		Sh. Chandram	
34	Cultural Committee	Dr. Neelam Rani (Convenor)	
		Dr. Sunet Rani	
		Mrs. Soniya	
		Dr. Sonu	
		Dr. Manoj Kumar	
		Mrs. Suman Khatak	
		Sh. Pardeep	
35	Science Committee	Mrs. Sunita Duggal (Convenor)	
		Dr. Manjeet Singh	
		Ms. Seema kashyap	
		Dr. Rahul Hooda	
		Sh. Chandram	
36	Legal Literacy Cell	Sh. Pardeep (Convenor)	
		Dr. Rahul Hooda	
		Sh. Amardeep	
37	Registrar	Mr. Amardeep (Convenor)	
		Dr. Neelam Rani	
		Dr. Manjeet Singh	
		Mrs. Soniya	
		Dr. Usha	
		Mr. Rajesh	
		Sh.Abhishek (University Clerk) ✓	
38	Annual Report Committee	Mrs. Suman Khatak (Convenor)	
39	Sports Board	Sh. Pardeep (Convenor)	
		Dr. Manjeet Singh	
		Dr. Sonu	
		Mrs. Soniya	
40	Sports Advisory Board	Sh. Ramesh Kumar (Convenor)	
		Smt. Sunita Duggal	

		Sh. Sandeep Sharma	
		Mrs. Nidhi Gupta (Bursar)	
41	Tea & Refreshment Committee	Sh. Rajesh (Convenor)	
		Mrs. Vaishali	
		Dr. Neelam Rani	
		Ms. Seema Kashyap	
42	Bus Pass Incharge	Dr. Sonu (Convenor)	
		Dr. Sunet Rani	
		Ms Seema Kashyap	
43	Red Ribbon, Red Cross Society & College Dispensary	Dr. Manoj (Convenor)	
		Dr. Neelam Rani	
		Sh. Pardeep	
44	Beautification Committee & Eco Club	Sh. Rajesh (Convenor)	
		Mrs. Vaishali	
		Dr. Neelam Rani	
		Sh. Pardeep	
45	Decoration Committee	Dr. Usha (Convenor)	
		Mrs. Vaishali	
		Mrs. Suman Khatak	
46	Purchase Committee (M & S)	Dr. Neelam Rani (Convenor)	
		Dr. Sunet Rani	
		Dr. Manjeet Singh Singh	
		Concerned Incharge	
47	Income Tax Return Verification Committee	Mrs. Vaishali (Convenor)	
		Dr. Neelam Rani	
		Mrs. Soniya	
48	Solar Panel & Electricity Bill	Dr. Manjeet Singh (Convenor)	
		Sh. Amardeep	
49	College Inspection Committee	Mrs. Nidhi Gupta (Convenor)	
		Mrs. Vaishali	
		Dr. Rahul Hooda	
50	API Verification	Sh. Sandeep Sharma (Convenor)	
		Dr. Sunet Rani	
		Dr. Neelam	
		Dr. Rahul Hooda	
51	Alumni Committee	Ms. Seema Kashyap (Convenor)	
		Dr. Sandeep Sharma	
		Dr. Manoj	
		Mrs. Soniya	
		Mrs. Suman Khatak	
		Sh. Rajesh	
52	Student Union Fund Committee / RKF / SAF	Mrs. Nidhi Gupta (Convenor)	
		Dr. Rahul Hooda	
		Mrs. Suman Khatak	


	Language Lab Committee	Dr. Usha (Convenor)	
		Sh. Amardeep	
54	Celebration Important National Days & National Integration Committee	Mrs. Soniya (Convenor)	
		Dr. Sandeep Sharma (Co-Convenor)	
		Dr. Sunet Rani	
		Sh. Chandram	
		Sh. Pardeep	
55	Online Admission	Dr. Rahul Hooda	
56	EVS Incharge	Smt. Sunita Duggal	
57	Biometric Committee	Mrs. Nidhi Gupta (Convenor)	
		Dr. Rahul Hooda	
58	MIS Incharge/ Online ACR	Mrs. Soniya (Convenor)	
		Sh. Pardeep (Co- Convenor)	
59	HRMS Incharge	Mrs. Nidhi Gupta	
60	College Portal/ ERP /LMS	Dr. Rahul Hooda	
61	Apprentice	Sh. Rajesh (Convenor)	
		Dr. Rahul Hooda	
		Sh. Amardeep	
62	Govt. Land	Sh. Amardeep (Convenor)	
		Dr. Manoj	
63	Court Case Committee	Dr. Manjeet Singh (Convenor)	
		Dr. Sonu	
		Sh. Amardeep	
64	Computer & I.T. Repair/ Purchase	Dr. Rahul Hooda (Convenor)	
		Dr. Neelam	
		Dr. Usha	
65	Electronic/ Electrical Repair/ Purchase	Dr. Manjeet Singh (Convenor)	
		Mrs. Soniya	
		Dr. Sonu	
		Sh. Rajesh	
66	Water & Sanitation Repair/ Purchase	Dr. Manoj Kumar (Convenor)	
		Dr. Sunet Rani	
		Sh. Amardeep	
67	Misc. Repair/ Purchase (White Board, Name Plate, Office etc.)	Ms. Seema Kashyap (Convenor)	
		Mrs. Vaishali	
		Sh. Chandram	
68	Social Science Society	Sh. Ramesh Kumar (Convenor)	
		Mrs. Nidhi Gupta	

		Dr. Sunet Rani	
69	Traffic Interpretation Centre	Sh. Chandram(Convenor)	
		Dr. Manoj	
		Mrs. Madhu Bala	
		Mr. Rajesh	
70	Nature Interpretation Centre	Ms. Seema Kashyap	
71	Vivekanand Cell	Sh. Pardeep	
72	Ek Bharat Swachh Bharat	Sh. Chandram (Convenor)	
		Dr.Sonu	
		Dr.Manjeet Singh	
		Mrs. Nidhi Gupta	
73	Passport	Dr. Sonu (Convenor)	
		Dr. Neelam Rani	
74	Driving License/ Voter ID Card / Aadhar Card	Sh. Pardeep (Convenor)	
		Dr. Manoj	
		Sh. Rajnish (L.A.)	
75	EDC Club	Mrs. Vaishali (Convenor)	
		Ms. Seema Kashyap(Placement Cell In-charge)	
		Dr. Neelam Rani	
		Dr.Usha	
76	GEM		
	Primary User	Mrs. Veena Kumari	
	Buyers	Ms. Seema Kashyap	
	Consignee	Dr. Rahul Hooda	
	Paying Authority	Mrs. Nidhi Gupta	
77	Discipline Committee	Sh. Ramesh Kumar (Convener)	
		Mrs. Sunita Duggal	
		Dr. Sandeep Sharma	
		Dr. Sunet	
		Mrs. Vaishali	
		Dr.Neelam Rani	
		Dr. Manjeet Singh	
		Dr.Manoj	
		Dr.Sonu	
		Sh. Amardeep	
78	NAAC	Mrs. Sunita Duggal (Convenor)	
		Dr. Sunet	
		Dr. Neelam	
		Dr. Manjeet	

		Dr. Manoj	
		Ms. Seema Kashyap	
		Dr. Rahul Hooda	
		Mr. Rajesh	
		Dr. Madhubala	
79	IQAC	Dr. Sandeep Sharma (Co- Convenor)	
		Sh. Ramesh Kumar	
		Smt. Sunita (NAAC Incharge)	
		Dr. Sunet	
		Dr. Neelam Rani	
		Dr. Rahul Hooda	
		Dr. Manoj	
		Mr. Chandram	
		Dr. Usha	
		Smt. Nidhi Gupta (Bursar)	
80	PPP Committee	Dr. Rahul Hooda (Convenor)	
		Mrs. Vaishali	
		Ms. Seema Kashyap	
		Dr. Usha	
		Sh. Amardeep	
81	Cleanliness & Sanitization Committee	Sh. Chandram (Convenor)	
		Dr. Sunet	
		Dr. Usha	
		Sh. Pardeep	
82	Extension Lecture Document Verification board	Mrs. Sunita Duggal (Convenor)	
		Dr. Sandeep Sharma	
		Dr. Sunet	
		Dr. Manoj	
83	Saksham Yuva Yojna Incharge	Sh. Pardeep	
84	Building / Maintenance Committee	Sh. Ramesh Kumar (Convenor)	
		Smt. Sunita Duggal	

		Dr. Sandeep Sharma	
		Dr. Manjeet Singh	
85	Item Verification	Dr. Sandeep Sharma (Convenor)	
		Dr. Sonu	
		Sh. Amardeep	
86	Editorial Board	Dr. Usha (Convenor)	
		Mrs. Vaishali	
		Dr. Manjeet Singh	
		Sh. Amardeep	
		Smt. Suman Khatak	
87	Cycle Stand Committee	Dr. Sandeep Sharma (Convener)	
		Dr. Manoj	
		Dr. Manjeet Singh	
		Sh. Rajnish (L.A.) ✓	
88	College Website Incharge	Dr. Rahul Hooda	
89	Yoga Committe	Mrs. Madhu Bala	
		Mr. Pardeep	
90	NSS working Committee	Sh. Chandram (Convener)	
		Mrs. Soniya	
		Dr. Manoj	
91	Hostel Incharge	Sh. Rajesh	
92	NEP-2020 Committee	Dr. Sandeep Sharma (Convener)	
		Dr. Manjeet Singh	
		Mrs. Soniya	
		Dr. Usha	
93	STP & Rain Harvesting Committe	Mr. Pardeep (Convenor)	
		Mrs. Soniya	
		Dr. Manoj	
		Mr. Amardeep	
94	IPR Committee	Dr. Sandeep Sharma	
		Dr. Rahul Hooda	
		Dr. Usha	

	Research & Development Cell	Dr. Manjeet Singh	
		Dr. Neelam Rani	
		Dr. Madhu Bala	
96	Drug Awareness Campaign	Dr. Manoj (Convenor)	
		Sh. Amardeep	
		Sh. Pardeep	
		Smt. Vaishali	
97	Document verification Committee	Sh. Ramesh Kumar	
		Smt. Sunita Duggal	
		Dr. Sandeep Sharma	
		Mrs. Nidhi Gupta	
		Dr. Sunet Rani	
98	SC Cell	Smt. Sunita Duggal	
		Mrs. Suman Khatak	
		Sh. Chandram	
99	Ek Ashra (Distress Call Center)	Smt. Soniya	
		Dr. Sunet Rani	
		Dr. Neelam	


 Principal
 Govt. College
 Alewa