

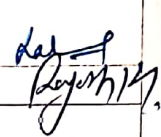
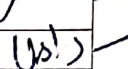
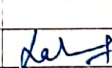
Office of the Principal Govt. College Alewa (Jind)

Office Order

Memo No: GCA/2025/4086

Date: 03.09.2025

The following committees are constituted with immediate effect for the academic session 2025-26.

Sr. No.	Committee	Convener (Mrs. /Smt./Dr. /Sh. /Ms.)	Signature
1	College Council	Nidhi Gupta Sunet Rani Neelam Rani Vaishali Gorav Bansal	
2	SPIO	Sunet Rani Gorav Bansal, Asstt. SPIO Sagar, SPIO clerk	
3	Bursar	Nidhi Gupta	
4	IQAC/NAAC	Principal, Chairperson Sunet Rani, Coordinator Gorav Bansal, Co-Coordinator Seema Kashyap Amardeep Rahul Hooda Rajesh Chandram Usha Meenu Rani Parveen Nidhi Gupta (Bursar), Adm, Representative Keshav, Admn. representative Parent representative Student representative Local society nominee Alumni representative IQAC clerk	 
5	API Verification	Neelam Rani Seema kashyap Rahul Hooda Amardeep	
6	AISHE	Nidhi Gupta	
7	NIRF	Vaishali	
8	Library Committee	Vaishali (Convener) Gaurav Bansal	

9	Women Cell	Manoj Kumar	
		Dinesh Kumar	
		Seema Kashyap	
		Sunet Rani (Convenor)	
		Soniya (Co-convenor)	
		Neelam Rani	
		Usha	Usha
		Manoj	
		Amardeep	
10	Internship Coordinator	Meenu Rani	
11	Grievances & Redressal Cell of Employees/Anti- Corruption Cell/ ICC	Nidhi Gupta	
		Nidhi Gupta (Convener)	
		Sunet Rani	
		Vaishali	2A
		Soniya	
12	Chief Proctor & Mentor	Sonu	Sonu
		Nidhi Gupta (Convenor)	
		Sunet Rani	
13	Property Dilapidation Committee/ Wooden Items, Steel & Misc. Items (Purchase & Maintenance)	Parveen Kumar (Convenor)	
		Rajesh	
		Soniya	Rajesh
		Seema Kashyap	
14	Alumni Committee	Seema Kashyap (Convenor)	
		Sonu	Sonu
		Manoj	
		Soniya	
		Chandram	
		Rajesh	Rajesh
15	EWYLS	Vaishali (Convener)	2A
		Neelam Rani	
		Sonu	Sonu
		Chandram	
16	Building/ Maintenance Committee	Parveen Kumar (Convener)	
		Manjeet Singh	
		Manoj	
		Usha	Usha
17	Social Secretary	Chandram	
18	Court Case Committee	Gorav Bansal (Convenor)	
		Sonu	Sonu
		Amardeep	
		Sonveer, L.A.	
19	Stock/Item Verification Committee	Gorav Bansal (Convenor)	
		Sonu	Sonu
		Seema kashyap	

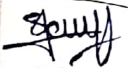
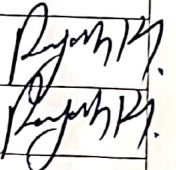
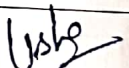
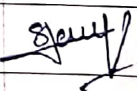
20	HKRN/Outsourcing Services Committee	Meenu Rani	
		Gorav bansal (Convener)	
		Nidhi Gupta (Bursar)	
		Sonu	<i>Sonu</i>
		Rajesh Kumar	
		Chandram	<i>Rajesh K.</i>
21	NEP-2020 Committee	Keshav	
		Usha (Convener)	<i>Usha</i>
		Manjeet Singh (co-convener)	
		Soniya	
		Neelam Rani	
		Seema kashyap	
22	SC Scholarship/SC Cell	Parveen	
		Chandram (Convener)	
23	Youth Red Cross Cell, Red Ribbon Cell, Dispensary	Soniya	
		Dinesh kumar (Convener)	
		Manoj	
		Amardeep	
		Pardeep	
24	Anti-Drug Cell, Anti-Smoking Cell & Anti-ragging	Meenu	
		Chandram (convener)	
		Amardeep	
		Pardeep	
25	BC Scholarship In charge	Vaishali	<i>VA</i>
		Sonu	<i>Sonu</i>
26	Bus Pass Committee		
		Dinesh Kumar (Convener)	
		Soniya	
		Meenu Rani	
27	Water & Sanitation Repair/ Purchase	Seema Kashyap	
		Dinesh Kumar (Convenor)	
		Chandram	
		Usha	<i>Usha</i>
28	Canteen Committee	Pardeep	
		Chandram (Convenor)	
		Vaishali	<i>VA</i>
		Manoj	
29	Registrar	Pardeep	
		Amardeep (Convenor)	
		Manoj	
		Manjeet Singh	

		Soniya	
		Meenu Rani	
		Rajesh	Rajesh
		Sonveer (University Clerk)	
30	Science Society (All Science Activity)	Manjeet Singh (Convenor)	
		Seema kashyap	
		Rahul Hooda	Rahul
		Chandram	
		Rajesh kumar	Rajesh
31	I.T. Items including CCTV/ Biometric/ Computer & I.T. Repair/ Purchase	Rahul Hooda	Rahul
		Neelam	
		Gorav Bansal	
		Usha	Usha
32	Electronic/ Electrical Repair/ Purchase/ Solar Panel & Electricity Bill	Manjeet Singh (Convenor)	
		Soniya	
		Sonu	Sonu
		Rajesh	Rajesh
		Amardeep	
33	STP & Rain Harvesting Committee	Pardeep (Convenor)	
		Soniya	
		Manoj	
		Amardeep	
34	General/Meritorious Scholarship	Parveen (Incharge)	
35	EDC Club	Vaishali (Convenor)	Vaishali
		Seema Kashyap (Placement Cell In-charge)	

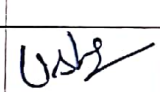
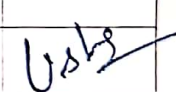
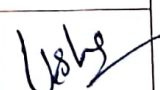
		Neelam Rani	
		Usha	Usha
			,Art student
			,Science Student
			,Commerce student
36	GEM		
	Primary User	Principal, Chairperson	
	Buyers	Seema Kashyap	
	Consignee	Rahul Hooda	Rahul Hooda
	Paying Authority	Nidhi Gupta	
37	MIS In charge/ Online ACR	Soniya (Convenor)	
		Pardeep	
38	HRMS	Nidhi Gupta	
		Sagar, Clerk	
39	College Website/ ERP /LMS	Rahul Hooda	Rahul Hooda
40	Apprentice	Rajesh (Convenor)	Rajesh B
		Rahul Hooda	Rahul Hooda
		Amardeep	
41	Govt. Land	Amardeep (Convenor)	
		Manoj	
42	Commerce Society	Neelam Rani (Convener)	
		Vaishali	VA
		Gorav Bansal	
		Soniya	
43	Celebration Important National Days & National Integration Committee	Soniya (Convenor)	
		Pardeep	
		Sunet Rani	

		NSS PO	
44	Cultural Committee	Neelam Rani (Convenor)	
		Sunet Rani	
		Vaishali	24
		Soniya	
		Sonu	24
		Usha (Literary activities)	Usha
		Dinesh Kumar	
		Pardeep	
45	Guidance Bureau & Placement Cell	Seema Kashyap (Convenor)	
		Vaishali	24
		Chandram	
		Dinesh Kumar	
		Meenu Rani	
46	Legal Literacy Cell	Pardeep (Convenor)	
		Rahul Hooda	24
		Amardeep	
47	Sports/Yoga Board	Pardeep (Convenor)	
		Manjeet Singh	
		Sonu	24
		Meenu rani	
		Soniya	
48	Printing & Stationery Committee (Flex/certificates/Proforma)	Amardeep (Convenor)	
		Manjeet Singh	
		Gorav Bansal	

49	O.E. Grant	Usha (Convenor)	Usha
		Vaishali	Usha
		Sunet rani	
		Rajesh	Rajesh K.
		Keshav (Assistant)	
50	Beautification Committee & Eco Club	Rajesh (Convenor)	Rajesh K.
		Vaishali	Usha
		Neelam Rani	
		Pardeep	
51	Central Purchase Committee (M & S)	Neelam Rani (Convenor)	
		Sunet Rani	
		Manjeet Singh	
52	Decoration Committee	Usha (Convenor)	Usha
		Vaishali	Usha
		Rajesh kumar	Rajesh K.
53	Student Union Fund Committee / RKF / SAF	Nidhi Gupta (Convenor)	
		Rahul Hooda	Rahul
		Chandram	
54	Cleanliness & Sanitization Committee	Soniya (Convenor)	
		Chandram	
		Sonu	Sonu
		Usha	Usha
		Pardeep	
55	Ph. D. Verification Committee	Nidhi Gupta, Convenor	
		Usha	Usha

		Sonu	
		Seema Kashyap	
		Keshav	
56	Traffic Interpretation Centre	Chandram(Convenor)	
		Manoj	
		Dinesh kumar	
		Rajesh	
57	CM Window/Announcement & Samadhan Shivir/ Social Media/CPGRAMS	Rajesh	
		Keshav, Assistant	
58	Character Certificate committee	Nidhi Gupta, All arts students	
		Neelam Rani, All Commerce Classes	
		Manjeet, All science classes	
59	Stage Secretary	Gorav Bansal	
		Amardeep	
		Usha	
60	Advisory board to Women cell/NSS/Sports Board/Library	College Council and IQAC Coordinator	
61	NSS P.O.	Manoj (P.O.)	
		Chandram	
		Manjeet Singh	
62	College Time Table/Subject Change/Subject Combination	Sonu	
		Neelam Rani	
		Seema Kashyap	

63	Tour Committee	Manjeet Singh (Convener)	
		Neelam Rani	
		Seema Kashyap	
		Usha	C.A.S.
		Amardeep	
64	Tea & Refreshment	Rajesh	Rajesh M. S.H.
		Vaishali	
		Neelam Rani	
		Seema Kashyap	
65	Social Science Society	Nidhi Gupta	
		Sunet Rani	
66	Hostel Committee & Hotel Maintenance Committee	Rajesh (Convener)	Rajesh M.
		Meenu Rani	
		Amardeep	
		Dinesh Kumar	
67	Passport / PPP/ Cycle Stand Committee	Sonu	Sonu J
		Neelam Rani	
		Meenu Rani	
		Monia	
68	Driving License/Voter ID/Aadhar Card	Pardeep	
		Manoj	
		Parveen	
		Anita	
69	Tent Shamiana/ Mike/ Sound	Sonu	Sonu J
		Manjeet Singh	

		Dinesh Kumar	
		Parveen	
70	Photography/ Press Note Committee	Meenu Rani	
		Seema Kashyap	
		Soniya	
71	Income Tax Verification (ITR) committee	Neelam Rani	
		Vaishali	
		Gorav Bansal	
		Soniya	
72	My Bharat Portal	Vaishali	
73	Research & Development Cell/IPR	Manjeet Singh (Convener)	
		Neelam Rani	
		Usha	
		Gorav Bansal	
74	Editorial Board/E-Magazine/Annual Report	Meenu Rani (Convener)	
		Amardeep	
		Dinesh Kumar	
		Usha	
75	Saksham Yuva Yojna Incharge	Pardeep	
76	Nature Interpretation Center/Vivekanand Cell/Vikshit Bharat/Ek Swachh Bharat	Meenu Rani	
		Seema Kashyap	
		Pardeep	
		Chandram	
77	Language Lab Updation Committee	Usha	

78	College Inspection Committee	Amardeep	
		Sunet Rani	
		Vaishali	2A
		Gorav Bansal	

Note: All the concerned are directed to hand and take over their charges within 03 working days from the display of this order.

Sunet Rani 3/9/2025
Principal