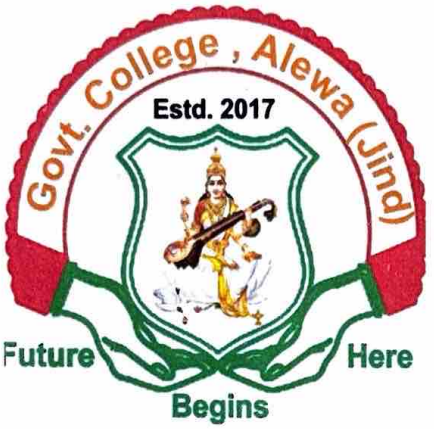
Govt. College, Alewa



ANNUAL DUTY LIST 2026-27

GOVT.COLLEGE, ALEWA (JIND)

Memo. no. -GCA/2026/7269 Date- 11/07/2026

Annual Duty List

The staff members are hereby assigned the following duties W.e.f. 11.07.2026 (Session 2026-27)

1. College Council		
Sr. No.	**Role**	**Name (Sh./Dr./Ms.) & Department**
1	Principal	Munish Kumar
2	Member Secretary	Sunita Duggal, Botany
3	Member	Nidhi Gupta, Economics
4	-do-	Sunet Rani, Pub Admn.
5	-do-	Neelam Rani, Commerce
6	-do-	Vaishali Devi, Commerce
7	-do-	Gorav Bansal, Commerce

2. Bursar

1	Bursar	Nidhi Gupta, Economics

3. Public Information Office

1	1st Appellate Authority	Munish Kumar, Principal
2	S.P.I.O	Sunita Duggal, Botany
5	Clerk	Sagar, Clerk

4. Staff & Social Secretary

1	Staff & Social Secretary	Meenu, Hindi

5. Mentor Committee

1	Chief Mentor	Nidhi, Economics
2	Assistant Chief Mentor	Soniya, Commerce

6. Library Committee

1	Convener	Gorav Bansal, Commerce
2	Member	Rajesh Kumar, Geography
3	-do-	Pardeep, Sociology
4	-do-	Rahul, Comp. Sci.
5	-do-	Ashok Yadav, Hindi
6	-do-	Amt, Library Restorer

7. Internal Quality Assurance Cell

1	Chairperson	Munish Kumar, Principal
2	Coordinator	Gorav Bansal, Commerce
4	Member Cum NAAC-Coordinator	Sunet Rani, Pub. Adm.
6	Member	Amardeep, English
7	-do-	Chand Ram, Geography
8	-do-	Manjeet, Physics
9	-do-	Seema Kashyap, Chemistry
10	-do-	Sonu, Mathematics
11	-do-	Pardeep, Sociology
12	-do-	Parveen, Math
7A. API Verification		
1	Convener	Neelam, Commerce
2	Member	Vaishali, Commerce
3	-do-	Manjeet Singh, Physics
4	-do-	Manoj Redhu, Math
5	-do-	Annu, Geography
6	-do-	Ashok Yadav, Hindi
7B. AISHE		
1	Nodal Officer	Manjeet, Physics
7C. NIRF		
1	In charge	Vaishali, Commerce
7D.College Website/Facebook etc.		
1	In charge	Rahul Hooda, Comp. sci.

7E.AdministrativeRepresentative		
1	Administrative Representative	Smt. Sunita Duggal
2	-do-	Smt. Nidhi Gupta
3	-do-	Sh. Keshav, Assistant
7F.Alumni Representative		
1	Alumni Representative	Poonam Karl, 09817301070
7G.Local Society Nominee		
1	Local Society Nominee	1. Sh. Vinod Dulganch, Sarpanch 08454938265
7H. Industrialist		
1	Industrialist	Ankit Chahal C/o Taj Plaza Hotel, Alewa 09050500530, 09992811530
7I.Parents Nominee		
1	Parents Nominee	
7J. Students Nominee		
1	Students Nominee	Bharti, B.com –V Sem. Roll no.:

8. Scholarship Committee

A. S.C. Scholarship		
1	Convener	Chand Ram, Geography
2	Member	Sonia, Commerce
B. Other Scholarship (PH, ESM, FF, Meritorious Scholarship)		
1	Convener	Parveen, Mathematics
C. BC Scholarship		
1	Convener	Sonu, Mathematics

9. Eco Club & Beautification Committee

1	Convener	Manoj Redhu, Mathematics
2	Member	Meenu Rani, Hindi
3	-do-	Vaishali Commerce

4	-do-	Pardeep, Sociology
5	-do-	Sonu, Math
6	-do-	Annu, Geography

10. Proctorial Committee

1	Chief Proctor	Sunet Rani, Pub. Admn.
2	Assistant Proctor	Manjeet Singh, Physics

11. Student Union Fund Committee, R.K.F.F& S.A.F Committee

1	Convener	Gorav Bansal, Commerce
2	Financial Advisor	Nidhi Gupta, Bursar
3	Member	Rahul Hooda
4	-do-	Amandeep

12. Building Fund Committee

1	Chairman	Munish Kumar, Principal
2	Convener	Sunita Duggal
3	Member Secretary	Sunet Rani
4	Bursar	Nidhi Gupta
5	Office staff	Keshav

14. College Dispensary /Red Cross /Disaster Management/Red Ribbon Club

1	Convener	Dinesh, Hindi
2	Member	Amardeep, English
3	-do-	Pardeep, Sociology
4	-do-	Meenu, Hindi (NSS PO)
5	-do-	Manoj Redhu

15. College Magazine/ Annual Report Committee

1	Editor-in-Chief	Meenu, Hindi
2	Member	Usha, English
3	-do-	Amardeep, English
4	-do-	Ashok Yadav, Hindi

16. Youth & Cultural Affairs Committee

1	Patron	Munish Kumar, Principal
2	Convener	Neelam, Commerce
3	Member	Vaishali, Commerce
4	-do-	Soniya, Commerce
5	-do-	Seema Kashyap, Chemistry
6	-do-	Pardeep, Sociology
7	-do-	Ashok Yadav, Hindi
8	-do-	Amandeep, History

17. College Building, Maintenance, Repair & Writing Boards Committee

1	Convener	Parveen
2	Member	Manjeet
3	-do-	Pardeep
4	-do-	Meenu
5	-do-	Amandeep
6	Financial Advisor	Nidhi Gupta
7	Supporting staff	Sanjay, L.A.

18. Time Table/Workload/Subject Change/Section Formation Committee

1	Convener	Sonu, Mathematics
2	Member	Neelam, Commerce
3	-do-	Manjeet Singh, Physics
4	-do-	Seema Kashyap, Chemistry
5	-do-	Amandeep

19. University/House Examination Branch

1	Registrar	Amardeep Punia
2	Member	Manoj Redhu
3	-do-	Manjeet Singh
4	-do-	Soniya, Commerce
5	-do-	Chand Ram
6	-do-	Meenu Rani
7	-do-	Pardeep
8	-do-	Amandeep
9	-do-	Rahul, Pol. Sci.
10	-do-	Ashok Yadav
11	University Clerk	Sonveer, L.A
12	Assistant	Vikas, L.A.

20. Fee Concession Committee

1	Convener	Gorav Bansal, Commerce
2	Bursar	Nidhi Gupta
3	Member	Soniya, Commerce

21. Central Purchase Committee

1	Convener	Sunet Rani, Pub Adm.
2	Member	Gorav Bansal, Commerce
3	-do-	Rajesh Kumar, Geography
4	-do-	Usha, English
5	-do-	Rahul, Pol. Sci.
6	Financial Advisor	Nidhi Gupta, Bursar
7	Clerk	Sagar

22. GeM Committee

1	Principal	Munish Kumar, Principal
2	Consignee	Rahul Hooda
3	Bursar	Nidhi Gupta, Economics
4	In charge/Buyer	Seema Kashyap, Chemistry
5	Member	Parveen, Mathematics
6	-do-	Keshav, Assistant

23. College Property

1	Convener	Parveen Kumar
2	Member	Soniya, Commerce
3	-do-	Rajesh Kumar
4	-do-	Seema Kashyap
5	-do-	Manjeet
6	-do-	Ashok Yadav, Hindi

24. Book Bank Committee

1	Convener	Vaishali Devi, Commerce
2	I/C Library	Gorav Bansal, Commerce
3	Member	Dinesh Kumar, Hindi
4	-do-	Chand Ram, Geography
5	-do-	Amit Lohan, Library Restorer
6	Financial Advisor	Nidhi Gupta (Bursar)
7	Student Member	
8	-do-	

25. Cycle Stand Committee

1	Convener	Sonu, Mathematics
2	Member	Dinesh Kumar, Hindi
3	-do-	Amardeep, English

26. Subject Societies

A. Literary Society		
1	Convener	Dinesh, Hindi
2	Member	Usha, English
3	-do-	Amardeep, English
4	-do-	Ashok Yadav, Hindi
B. Social Science Society		
1	Convener	Sunet Rani, Pub. Adm.
2	Member	Nidhi Gupta, Economics
3	-do-	Pardeep, Sociology
4	-do-	Amandeep, History
5	-do-	Rahul, Pol. Sci.
C. Commerce Society		
1	Convener	Neelam, Commerce
2	Member	Vaishali, Commerce
3	-do-	Gorav Bansal, Commerce
4	-do-	Soniya, Commerce
D. Science Society		
1	Convener	Manjeet Singh, Physics
2	Member	Seema Kashyap, Chemistry
3	-do-	Rahul Hooda, Comp. Sci.
4	-do-	Chand Ram, Geography
5	-do-	Manoj Redhu, Mathematics

27. Decoration, Bouquets and Garlands Committee

1	Convener	Seema, Kashyap, Chemistry
2	Member	Usha, English
3	-do-	Vaishali, Commerce
4	-do-	Soniya, Commerce
5.	-do-	Rahul Hooda, Comp. Sci.
6.	-do-	Rahul, Pol. Sci.
7.	-do-	Sarita, L.A.

28. Celebration of Important National Days and National Integration Council

1	Patron	Munish Kumar, Principal
2	Convener	Sunet Rani, Pub. Adm.
3	Member	Soniya, Commerce
4	-do-	Dinesh, I/C Red Cross
5	-do-	Chand Ram
6	-do-	Pardeep, Sociology
7	-do-	Meenu (NSS P.O.)
8	-do-	Amandeep
9	-do-	Annu

29. Seating Arrangement Committee

1	Convener	Amandeep
2	Co-convener	Ashok Yadav
3	-do-	Rahul, Pol. Sci.
4	-do-	All Group D employees

30. Invitation Committee

1	Convener	Neelam Rani, Commerce
2	Member	Usha, English
3	-do-	Dinesh Kumar, Hindi

31. Printing (Flex /E-Poster/Certificate etc.) Committee

1	Convener	Amardeep, English
2	Member	Manjeet Singh
3	-do-	Rahul Hooda
4	-do-	Amandeep, History
5	Supporting staff	Vikas, L.A.

32. Stage Management Committee

1	Convener	Usha
2	Member	Amardeep
3.	-do-	Annu

33. Canteen/Vita Booth Committee

1	Convener	Chand Ram
2	Member	Vaishali, Commerce
3	-do-	Manoj
4	-do-	Pardeep

34. NSS

1	P.O.NSS	Meenu, Hindi
2	Clerk, NSS	Sagar

35. Health and Outreach Committee

(Blood Donation, Pulse Polio, De-Worming, Immunization Programmes & TB Patients Adoption etc.)

1	Patron	Munish Kumar
2	Convener	Rajesh Kumar
3	Red-Cross I/C	Dinesh Kumar
4	NSS PO	Meenu Rani
5	Member	Sonu
6	-do-	Amandeep
7	Financial Advisor	Nidhi Gupta

36. Educational Tour Committee

1	Convener	Gorav Bansal, Commerce
2	Member	Neelam Rani, Commerce
3	-do-	Rajesh Kumar
4	-do-	Usha
5	-do-	Rahul, Pol. Sci.

37. Court Cases Committee

1	Convener	Gorav Bansal, Commerce
2	Member	Manjeet Singh
3	-do-	Rahul, Pol. Sci.
4	-do-	Keshav, Assistant

38. Legal Awareness Cell

1	Convener	Rahul, Pol. Sci.
2	Member	Annu, Geography
3	-do-	Ashok Yadav
4	-do-	Amandeep

39. C.M. Window/Jan Sanvad/others CM Grievance & C.M. Announcements Committee

1	**Nodal, C.M. Grievance**	Sunita Duggal
2	**Nodal, C.M. Announcements**	Rajesh Kumar
3	Office staff	Keshav, Assistant

40. NEP/NEEV/EVS, VAC & SEC Committee

1	Convener	Usha
2	Member	Neelam Rani
3	-do-	Manjeet Singh
4	-do-	Seema Kashyap
5	-do-	Sonu (Time table I/C)
6	-do-	Ashok Yadav
7	-do-	Annu
8	-do-	Sonveer, L.A

41. Training and Placement Cell

1	Convener	Seema Kashyap
2	I/C EDC	Vaishali
3	Member	Chand Ram
4	-do-	Dinesh Kumar
5	-do-	Meenu Rani

42. Prize, Trophies & Shields Purchase Committee

1	Convener	Manoj Redhu
2	Member	Dinesh Kumar
3	-do-	Rajesh Kumar
4	-do-	Soniya
5	-do-	Usha

43. Internship Committee

1	Coordinator	Nidhi Gupta, Economics
2	Teacher In charge, Arts	Sunet Rani, Pub. Adm.
3	Teacher In charge, Commerce	Neelam Rani, Commerce
4	Teacher In charge, Science	Manjeet, Physics

44. Staff Room Committee

1	Convener	Neelam Rani
2	Member	Seema Kashyap
3	-do-	Rajesh Kumar
4	-do-	Rahul, Pol. Sci.

45. Advisory Board Women Development Cell

1	Patron	Munish Kumar
2	Convener	Sunita Duggal
3	Member Secretary	Sunet Rani, I/C Women Cell
4	Member	Nidhi Gupta, Bursar
5	-do-	Gorav Bansal, Coordinator, IQAC
6	-do-	Neelam Rani

46. Student Grievance Redressal Cell

1	Convener	Sunita Duggal
2	Member	Nidhi Gupta
3	-do-	Neelam Rani, Commerce
4	-do-	Chand Ram
5	-do-	Seema Kashyap
6	Student Representative	
7	-do-	

47. Sports Board

1	President-Cum-Patron	Munish Kumar, Principal
2	Convener	Pardeep
3	Member	Manjeet Singh
4	-do-	Neelam Rani, Commerce
5	-do-	Sonu
6	-do-	Amandeep
7	Financial Advisor	Nidhi Gupta

48. NSS Advisory Board

1	Patron	Munish Kumar, Principal
2	Secretary	Meenu Rani, NSS PO
3	Member	Sunita Duggal
4	-do-	Gorav Bansal, Coordinator IQAC
5	-do-	Manoj Redhu, Ex – NSS PO
6	-do-	Chand Ram, Ex- NSS PO
7	-do-	Nidhi Gupta, Bursar

49. Public Relation Committee (Press note/ Press release)

1	Convener	Usha
2	Member	Chand Ram
3	-do-	Ashok Yadav

50. Earn While You Learn Scheme

1	Convener	Vaishali
2	Member	Neelam Rani
3	-do-	Sonu
4	-do-	Chand ram

51. Alumni Committee

1	Convener	Seema Kashyap
2	Member	Vaishali Devi
3	-do-	Manoj Redhu

52. Dilapidation Committee

1	Convener	Manjeet Singh
2	Member	Pardeep
3	-do-	Rajesh Kumar
4	-do-	Soniya

53. Photography/Videography, Mike and Sound Committee

1	Convener	Sonu
2	Member	Manjeet Singh
3	-do-	Dinesh Kumar
4	-do-	Parveen

54. Anti-Ragging Committee

1	Convener	Pardeep
2	Member	Usha
3	-do-	Ashok Yadav

55. Employees Welfare and Grievance/ Anti- Corruption Cell

1	Patron	Munish Kumar, Principal
2	Convener	Nidhi Gupta
3	Member	Sunet Rani
4	-do-	Gorav Bansal, Commerce
5	-do-	Chand Ram
6	-do-	Rahul, Pol. Sci.
7	Office Staff	Keshav, Assistant

56. Language Lab Committee

1	Convener	Usha
2	Member	Amardeep

57. Absentee/Detention Committee

1	Convener	Annu, Geography
2	Member	Amandeep
3	-do-	Sanjay LA

58. U.G.C Committee

1	Nodal officer	Gorav Bansal, Commerce
2	Member	Usha
3	-do-	Rajesh Kumar
4	-do-	Rahul, Pol. Sci.
5	-do-	Keshav
6	Clerk	Sagar

59. Anti-Smoking, Anti-Alcohol &Anti-Drugs Committee

1	Convener	Chand ram
2	Member	Amardeep
3	-do-	Pardeep
4	-do-	Vaishali, Commerce
5	-do-	Rajesh Kumar
6	-do-	Dinesh Kumar
7	-do-	Meenu Rani
8	Supporting staff	Sanjay & Chandi ram (Mali) and Lalit & Reena (sweeper)

60. Bus Pass Committee

1	Convener	Dinesh Kumar
2	Member	Soniya, Commerce
3	-do-	Manjeet
4	-do-	Seema Kashyap
5	Supporting staff	Vikas, L. A.
6	Supporting staff	Moniya, Peon

61. Tea & Refreshment Committee

1	Convener	Soniya, Commerce
2	Member	Dinesh Kumar
3	-do-	Chand Ram
4	-do-	Vaishali, Commerce
5	Supporting staff	Balinder, Peon
6	-do-	Anita, Peon

62. Internal Complaint Committee

1	Presiding officer	Sunita Duggal
2	Member	Nidhi Gupta
3	-do-	Rahul Hooda
4	-do-	Keshav
5	-do-	Anita
6	-do-	Yogita Bhardwaj, Member, NGO from Jind
	Student Members	
1		
2		
3		

63. Smart Class Room Committee

1	Convener	Seema Kashyap
2	Member	Rahul Hooda
3	-do-	Dinesh Kumar
4	-do-	Sarita, L.A.

64. Telephone/Electricity Bills and Biometric Setup Committee

1	Supervisor	Nidhi Gupta
2	Biometric Attendance Setup	Rahul Hooda
3	Telephone Bills	Sagar
4	Electricity Bills	Sonveer

65. Electricity, Solar Power & Generator Safety & Maintenance Committee

1	Convener	Manjeet Singh
2	Member	Soniya, Commerce
3	-do-	Manoj Redhu
4	-do-	Sonu
5	-do-	Rajesh
6	-do-	Amardeep
7	-do-	Sanjay L.A.
8	-do-	Amit, Library Restorer

66. Outsourcing/HKRNL Committee

1	Convener	Sunita Duggal, Botany
2	Member	Nidhi Gupta (Bursar)
3	-do-	Sonu
4	-do-	Rajesh Kumar
5	-do-	Chand ram
6	-do-	Rahul, Pol.Sci.
7	Office Staff	Keshav

67. Women Cell Committee

1	Convener	Sunet Rani
2	Member	Soniya , Commerce
3	-do-	Seema Kashyap
4	-do-	Manoj Redhu
5	-do-	Parveen
6	-do-	Annu
7	-do-	Sarita, L.A.

68. Cooling and Water Infrastructure Maintenance Committee

1	Convener	Dinesh Kumar
2	-do-	Chand ram
3	-do-	Usha
4	-do-	Pardeep
5	-do-	Sanjay L.A.
6	Supporting staff	Kapil, Library Attendant

69. Library Advisory Committee

1	Patron	Munish Kumar, Principal
2	Convener	Sunita Duggal
3	Bursar	Nidhi Gupta
4	-do-	Sunet Rani
5	-do-	Vaishali, Commerce

70. Online Admissions Committee

1	Nodal officer	Rahul Hooda
2	Asst. to Nodal	Vaishali Devi, Commerce

71. Youth Red Cross (Executive Committee)

1	Chairman	Munish Kumar
2	Convener	Sunita Duggal
3	I/C YRC & Red ribbon Club	Dinesh
4	Secretary of District Red cross, Jind	
5	I/C Women Cell	Sunet Rani
6	NSS P.O	Meenu Rani
7	Students Nominee	
8	-do-	

72. Road Safety Committee/ Traffic Interpretation Centre

1	Convener	Rajesh Kumar
2	Member	Dinesh Kumar
3	-do-	Manoj Redhu
4	-do-	Parveen
5	-do-	Meenu Rani (NSS PO)

73. CCTV Surveillance and Photostat Machine/Printer Maintenance Committee

1	Convener	Rahul Hooda
2	Member	Neelam, Commerce
3	-do-	Usha
4	-do-	Amandeep
5	Supporting Staff	Balinder, Peon

74. Entrepreneurship Development Club

1	Coordinator	Vaishali Devi, Commerce
2	Member (Placement Cell, In charge)	Seema Kashyap
3	Member	Neelam Rani, Commerce
4	-do-	Sonu
5	Student Member	
6	-do-	

7	-do-	

75. Student Advisory Board

1	Chairperson	Munish Kumar
2	Convener	Sunita Duggal
3	Bursar	Nidhi Gupta
4	Member	Sunet Rani
5	-do-	Gorav Bansal, Commerce
6	-do-	Manoj Redhu

76. Ph. D Verification Committee

1	Convener	Sunita Duggal
2	Member	Nidhi Gupta
3	-do-	Usha
4	-do-	Sonu
5	-do-	Rahul Hooda
6	-do-	Seema Kashyap
7	-do-	Ashok Yadav
8	-do-	Keshav, Assistant

77. Apprenticeship Committee

1	Convener	Rajesh Kumar
2	Member	Rahul Hooda
3	-do-	Usha, English
4	-do-	Annu

78. CRID and Socio-Economic Survey Committee

1	Nodal Officer	Chand Ram
2	NSS-P.O	Meenu Rani
3	RC-IC	Dinesh Kumar
4	Member	Manoj Redhu

79. Online Transfer Policy Committee

1	Nodal Officer	Nidhi Gupta
2	Assistant-Nodal Officer	Rahul Hooda
5	Office Staff	Keshav

80. Electoral Literacy Club

1	Nodal Officer	Manoj Kumar
2	Member	Rajesh Kumar
3	-do-	Neelam, Commerce
4	-do-	Soniya, Commerce
5	Student Member	
6	-do-	
7	-do-	

81. SC Grievances Redressal Cell

1	Convener	Sunita Duggal
2	Member	Nidhi Gupta
3	-do-	Soniya, Commerce
4	-do-	Chand Ram
5	-do-	Manoj Redhu

82. MOU Committee

1	Coordinator	Sunita Duggal
2	In charge	Nidhi Gupta
3	Women Cell I/C	Sunet Rani
4	IQAC Coordinator/ Library I/C	Gorav Bansal, Commerce
5	Sport-IC	Pardeep
6	NSS-PO	Meenu Rani
7	Cultural In charge	Neelam Rani, Commerce
8	Placement Cell-IC	Seema Kashyap

83. Institutional Development Plan (IDP) Committee

1	Convener	Gorav Bansal, Coordinator IQAC
2	Member	Sunet Rani, NAAC Coordinator
3	-do-	Vaishali Devi, Commerce
4	-do-	Rahul Hooda
5	-do-	Rahul, Pol. Sci.

84. Research & Development Cell

1	Chairperson	Munish Kumar, Principal
2	In charge	Gorav Bansal, Commerce
3	Member	Neelam Rani, Commerce
4	-do-	Manjeet Singh
5	-do-	Rahul Hooda
6	-do-	Ashok Yadav

85. OE Grant & Stationary Committee

1	Convener	Usha
2	Member	Vaishali, Commerce
3	-do-	Rajesh Kumar
4	-do-	Seema Kashyap
5	Office Staff	Keshav, Assistant
6	-do-	Sarita L.A.

86. RUSA/PM -USHA Committee

1	Nodal Officer	Gorav Bansal, Commerce
2	Member	Vaishali Devi, Commerce
3	-do-	Rajesh Kumar
4	-do-	Rahul, Pol. Sci.
5	Financial Advisor	Nidhi Gupta
6	Office staff	Sagar, Clerk

87. E-Auction & E-Tender Committee

1	In charge/Buyer	Vaishali Devi, Commerce
2	Bursar	Nidhi Gupta
3	Member	Neelam, Commerce
4	-do-	Gorav Bansal, Commerce
5	-do-	Amandeep, History
6	Office Staff	Keshav
7	-do-	Sagar

88. Sewerage Treatment Plant & Rain Harvesting Committee

1	In charge	Pardeep
2	Member	Soniya
3	-do-	Manoj Redhu
4	-do-	Sonu, Mathematics

89. College Land Committee

1	In charge	Amardeep
2	Member	Keshav, Assistant

90. Hostel Maintenance Committee

1	In charge	Rajesh Kumar, Geography
2	Member	Amardeep, English
3	-do-	Pardeep, Sociology
4	-do-	Amandeep, History

91. Cleanliness Committee

1	In charge	Soniya
2	Member	Chand Ram
3	-do-	Usha
4	-do-	Pardeep
5	-do-	Amandeep
6	-do-	Annu

92. National Task Force Committee

1	Nodal officer	Pardeep
2	Member	Manjeet
3	-do-	Sonu
4	-do-	Ashok Yadav

93. Equal Opportunity Cell (For SC/ST& OBC students)/National Integration Council

1	Chairperson	Munish Kumar, Principal
2	Convener	Nidhi Gupta
3	Member	Sunita Duggal, I/C ICC
4	Member	Gorav Bansal, Coordinator, IQAC
5	-do-	Annu
6	Member Secretary	Keshav, Assistant
7	Students Representative	
8	-do-	

94. Committee for Emotional well-being of Students

1	In charge	Pardeep
2	Member	Seema Kashyap
3	-do-	Parveen

95. Shamiana/Tent Committee

1	In charge	Manoj Redhu
2	Member	Sonu
3	-do-	Dinesh Kumar

96. Multipurpose Hall Committee

1	In charge	Dinesh Kumar
2	Member	Amardeep
3	-do-	Parveen

97. Character Certificate Committee

1	All Science Classes	Sunita Duggal
2	All Arts Classes	Sunet Rani
3	All Commerce Classes	Neelam Rani

98. Nodal's

1	Viksit Bharat	Soniya, Commerce
2	Unnat Bharat	Amandeep
3	My Bharat	Ashok Yadav
4	PM- Vidya Laxmi	Vaishali Devi, Commerce
5	PMIS	Nidhi Gupta
6	SUO MUO	Rahul, Pol. Sci.
7	MIS	Soniya
8	HRMS	Nidhi Gupta Keshav, Member
9	Passport	Ashok Yadav
10	Learner License	Parveen
11	YOGA	Annu

Note:

1. All the Concerned In charges/ Conveners are directed to take/hand over the charges within 07 working days from the date of notification of this order.
2. Concerned In charges are directed to call for Annual quotations within a week from the date of notification of this order.

11/7/26

Principal
Govt. College Alewa

Principal
Govt. College, Alewa

Copy to:

1. Smt. Sunita Duggal, Senior Most Faculty member
2. Smt. Nidhi Gupta, Bursar
3. Sh. Gorav Bansal, IQAC Coordinator
4. Staff Circulation
5. Office File